

Normal = Departments, Schools etc., and personal work for employees

Outside = Other personal work, Charter Schools etc.

<i>Factor, Inside & Employees - Normal (Cost + 4%)</i>	<i>0.04</i>	<i>-----</i>
<i>Factor, All other - Outside (Normal + additional 13%)</i>	<i>-----</i>	<i>Additional 13%</i>
Item	Normal/Unit	Outside/Unit
Copies (no paper)	\$0.018	\$0.02034
Color copies (no paper)	\$0.235	\$0.26555
Ink (press impressions)	\$0.003	\$0.00339
Plate, Polyester 1360 + 9980 + 9982	\$4.055	\$4.58215
Plate, Polyester 4610	\$4.415	\$4.98895
20# White Bond 8 1/2 x 11"	\$0.006	\$0.00678
20# White Bond 8 1/2 x 14"	\$0.011	\$0.01243
20# White Bond 11x17"	\$0.017	\$0.01921
20# Color Bond 8 1/2 x 11" (Except Ivory & Gray)	\$0.011	\$0.01243
20# Color Bond 8 1/2 x 11", Ivory & Gray	\$0.008	\$0.00904
20# Color Bond 11x17"	\$0.024	\$0.02712
24# Ultra Bright White Light Cockle Sutton Bond 8 1/2 x 11"	\$0.028	\$0.03164
28# White Bond 8 1/2 x 11"	\$0.019	\$0.02147
28# White Bond 11x17"	\$0.040	\$0.04520
28# White Bond 12 x 18"	\$0.048	\$0.05424
60# Color Astrobrights Text 8 1/2 x 11"	\$0.017	\$0.01921
60# Color Astrobrights Text 11x17"	\$0.077	\$0.08701
60# Color Text 11x17"	\$0.027	\$0.03051
65# White Cover 8 1/2 x 11"	\$0.035	\$0.03955
65# White Cover 11x17"	\$0.072	\$0.08136
65# White Cover 12x18"	\$0.062	\$0.07006
65# Color Astrobrights Cover 8 1/2 x 11"	\$0.077	\$0.08701
65# Color Astrobrights Cover 11x17"	\$0.153	\$0.17289
65# Color Parchment Cover 8 1/2 x 11"	\$0.057	\$0.06441
67# White Bristol-Cover 8 1/2 x 11"	\$0.021	\$0.02373
67# Color Bristol-Cover 8 1/2 x 11"	\$0.022	\$0.02486
80# Cottonwood Royal Sundance Fiber Cover 8 1/2 x 11"	\$0.232	\$0.26216
100# White Cover 8 1/2 x 11"	\$0.071	\$0.08023
100# White Premium Gloss Text 8 1/2 x 11"	\$0.030	\$0.03390
100# White Premium Gloss Text 11 x 17"	\$0.048	\$0.05424
100# White Premium Gloss Text 12 x 18"	\$0.054	\$0.06102
12 point Glossy Cover	\$0.099	\$0.11187
2-part Carbonless 8 1/2 x 11", per set	\$0.039	\$0.04407
2-part Carbonless 8 1/2 x 14", per set	\$0.049	\$0.05537
2-part Carbonless 11x17", per set	\$0.077	\$0.08701
3-part Carbonless 8 1/2 x 11", per set	\$0.065	\$0.07345
3-part Carbonless 8 1/2 x 14", per set	\$0.083	\$0.09379

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3-part Carbonless 11x17", per set	\$0.130	\$0.14690
4-part Carbonless 8 1/2 x 11", per set	\$0.093	\$0.10509
4-part Carbonless 8 1/2 x 14", per set	\$0.119	\$0.13447
4-part Carbonless 11x17", per set	\$0.186	\$0.21018
5-part Carbonless 8 1/2 x 11", per set	\$0.120	\$0.13560
5-part Carbonless 8 1/2 x 14", per set	\$0.153	\$0.17289
5-part Carbonless 11x17", per set	\$0.239	\$0.27007
Peel-Apart Label, White 8 1/2 x 11"	\$0.118	\$0.13334
Peel-Apart Label, Colors 8 1/2 x 11"	\$0.260	\$0.29380
Tabs, 5-position, per set	\$0.366	\$0.41358
Clear Covers (Comb-bind pre-punched)	\$0.197	\$0.22261
Digital Polyester 7mil Parking Pass Hanger 2-3/4" x 5-1/2"	\$1.192	\$1.34696
A2-70# White Regular Envelopes	\$0.047	\$0.05311
A6-70# White Regular Envelopes	\$0.053	\$0.05989
#10-24# White Regular Envelopes	\$0.018	\$0.02034
#10-24# White Window Envelopes	\$0.021	\$0.02373
#10-24# Ultra Bright White Light Cockle Sutton Bond Envelopes	\$0.069	\$0.07797
#10-60# or 24# Color Regular Envelopes	\$0.031	\$0.03503
Chipboard 8 1/2 x 11"	\$0.040	\$0.04520
Chipboard 8 1/2 x 14"	\$0.061	\$0.06893
Chipboard 11x17"	\$0.081	\$0.09153
GBC-type Comb 3/8"	\$0.027	\$0.03051
GBC-type Comb 1/2"	\$0.042	\$0.04746
GBC-type Comb 9/16"	\$0.096	\$0.10848
GBC-type Comb 5/8"	\$0.067	\$0.07571
GBC-type Comb 3/4"	\$0.081	\$0.09153
GBC-type Comb 1"	\$0.135	\$0.15255
GBC-type Comb 1 1/2"	\$0.306	\$0.34578
Coil 6mm - (1/4")	\$0.051	\$0.05763
Coil 8mm - (5/16")	\$0.056	\$0.06328
Coil 10mm - (3/8")	\$0.072	\$0.08136
Coil 12mm - (1/2")	\$0.111	\$0.12543
Coil 14mm - (9/16")	\$0.127	\$0.14351
Coil 16mm - (5/8")	\$0.168	\$0.18984
Staples	\$0.013	\$0.01469
Tape binding, Narrow	\$0.337	\$0.38081
Tape binding, Medium	\$0.421	\$0.47573
Tape binding, Wide	\$0.561	\$0.63393
Lamination, 8-1/2 x 11"	\$0.341	\$0.38533
Lamination, 8-1/2 x 14"	\$0.434	\$0.49042
Lamination, 11x17"	\$0.528	\$0.59664
(old I.D. style) Laminating Pouch	\$0.103	\$0.11639